



**Planning and Building Department
Permit Center**
250 Frank H. Ogawa Plaza
2nd Floor, Suite 2114
Oakland, CA 94612

SUBMITTAL REQUIREMENTS

FOR

GRADING PERMIT APPLICATIONS

(Oakland Municipal Code Chapter 15.04.3.2340, Section 1802B.3 Permit—**Items to Include in Application**)

The application for a **Grading Permit** must include *all the following items* **in triplicate**:

- Application Form** (needs to be completed, except for City signatures)
- Vicinity Map, Site Map and Grading Plan** (include adequate cross-section and quantity calculations). Submit 2 copies of plan initially. 4 copies of final plan will be needed later).
- Erosion & Sedimentation Control Plan.**
- Statement(s) of the Civil Engineer(s)** in Responsible Charge.
- Soils Report**
- A landscape addendum to the erosion and sediment control plans by a licensed landscape architect, when required by the Director of City Planning.
- Proposed work schedule.**
- Deposit for review of the application** in accordance with the current master fee schedule.
- Itemized cost estimate of work** by a Civil Engineer (including cost of retaining walls).
- Such other items as may be required by the Building Official his or her duly authorized representative to aid in the understanding and review of the proposed grading work.
- Proposed Dust Control Measures.**
- Performance Bond** (Cashier's Check, Certificate of Deposit, Surety Bond) in the full amount of the Engineer's cost estimate as specified in item 9.