

CITY OF OAKLAND



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Bicyclist and Pedestrian Advisory Commission, Monthly Meeting Agenda **Thursday, June 21, 2018; 5:30-7:55 pm** **City Hall, Hearing Room 4**

Resources for Commissioners: <https://www.oaklandca.gov/services/boards-and-commissions-index/bicycle-and-pedestrian-advisory-commission-index/resources-for-bicycle-and-pedestrian-advisory-committee-bpac-members>

Commissioners

Reginald K Burnette Jr, Andrew Campbell, Christopher Kidd, Fred McWilliams, George Naylor, Mariana Parreiras, Midori Tabata (Chair), Rosa Villalobos, Kenya Wheeler (Vice-Chair)

Time	#	Topic
5:30		Visit from Mayor Libby Schaaf (30 minutes) Please join Mayor Libby Schaaf for an open house discussion. Light refreshments will be served.
6:00	1	Roll Call/Determination of Quorum/Introductions (5 minutes)
6:05	2	Approval of meeting minutes Attachment (5 minutes)—Seek motion to adopt the May 2018 BPAC minutes.
6:10	3	Open Forum / Public Comment (10 minutes)—Members of the public may comment on any issue within BPAC’s subject matter jurisdiction. Comments on a scheduled agenda item will be heard with that item. The BPAC’s Open Forum Committee tracks Open Forum issues raised by the public. (See tinyurl.com/Oakland-BPAC-OpenForumTracking .) The Committee reviews the public comments on a periodic basis to identify policy issues for discussion by the Commission. To request City services, please contact the Public Works Call Center; information at https://www.oaklandca.gov/services/oak311 .
6:20	4	Active Transportation Program Application Update Attachment (25 minutes)—Oakland is preparing for Cycle 4 of the California Active Transportation Program (ATP) Grants. These grants are for bicycle and pedestrian projects, with full grant applications due July 31st. Bruce Williams will review previous grant rounds, present three potential grant applications for this round, discuss draft project scopes, and solicit input from the Commission in selecting final candidates. Oakland anticipates submitting for: 1) Coliseum BART to Bay Trail (Design Phase); 2) E. 12th Street/Fruitvale Shared Street (Design/Construction); 3) Lake Merritt to Bay Trail Connector (Construction).
6:45	5	Highway Safety Improvement Program Application List of Projects Attachment (20 minutes)— Department of Transportation (DOT) staff including Ade Oluwasogo (Supervising Transportation Engineer) and Philip Ho (Transportation Engineer) will present the status of grant applications for 2018 Highway Safety Improvement Program (HSIP) Cycle 9 funds, and will ask the Commission for recommendations.
7:05	6	Infrastructure Committee Report Back (20 minutes)—Robert Prinz with the BPAC’s Infrastructure Committee will share information on the projects reviewed and feedback given at the Committee’s April 2018 meeting. Minutes can be found at: https://docs.google.com/document/d/1qqS46y3dVWNeAxMVwU3HTwjunj-b0pwANtZix-CisiWA/edit?usp=sharing

- 7:25 7 **Creation of Legislative Committee Attachment** (20 minutes)—Commissioner Kidd will lead a second discussion (continued from the March 2018 meeting) around the need for & purpose of a legislative committee to the BPAC. Discussion will include options for committee's relationship to the BPAC.
- 7:45 8 **Three-month agenda look-ahead, suggestions for meeting topics, announcements Attachment** (10 minutes)

Agenda online at: <http://bit.ly/Oak-BPAC-Agenda>



This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email mbjones@oaklandnet.com or call (510) 238-6460 or TDD/TTY (510) 238-2007 at least five working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantones, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a mbjones@oaklandnet.com o llame al (510) 238-6460 o (510) 238-2007 por lo menos cinco días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

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City of Oakland, Bicyclist & Pedestrian Advisory Commission
DRAFT Minutes from the May 17, 2018 meeting
City Hall, 2nd Floor, Sgt Daniel Sakai Hearing Room (aka Hearing Room 4)

Meeting agenda at www2.oaklandnet.com/w/OAK070567.

Meeting called to order at 6:01 pm by BPAC Chair, Midori Tabata.

Item 1. Roll Call/Determination of Quorum/Introductions

At roll call, quorum was established with five commissioners present (X). ~~Two were~~ One was absent, unexcused (-). One was absent, excused (✓). Two arrived shortly after roll call (x).

Commissioners	Present
Reginald K Burnette Jr	X
Andrew Campbell	✓-
Christopher Kidd	x
Fred McWilliams	X
George Naylor	X
Mariana Parreiras	X
Midori Tabata (Chair)	X
Rosa Villalobos	-
Kenya Wheeler (Vice-Chair)	x

Introductions were made.

- Other attendees: Clarrissa Cabansagan, Bob Fearman, Aileen Frankel, Grey Gardner, Hope Gist, Steven Grover, Tom Holub, Chris Hwang, Chris Kintner, Phoenix Mangrum, Aaron Matthews, Tiff Mueller, Libby Nachman, Jean Walsh
- Staff: Mohamed Alaoui, Matt Jones, Kerby Olsen, Jason Patton, Diane Tannenwald

Item 2. Approval of meeting minutes

- A motion to **adopt the Bicyclist & Pedestrian Advisory Commission meeting minutes from April 19, 2018** was made (McWilliams), seconded (Parreiras), and approved by consent. Adopted minutes online at <http://bit.ly/Oak-BPAC-Min>.

Item 3. Open Forum / Public Comment

- None

Item 4. Commissioner Liaison Positions

Chair Tabata presented background information on the Commissioner liaison roles for each of the two Commissions.

Chair Tabata announced that Commissioner Campbell had previously volunteered to serve as the liaison for the Mayor's Commission on Persons with Disabilities with Commissioner Parreiras as the alternate liaison.

- A motion to **have Commissioner Campbell serve as the liaison to the Mayor's Commission on Persons with Disabilities, with Commissioner Parreiras as an alternate**, was made (Wheeler), seconded (McWilliams), and approved by consent.

Commissioner Naylor volunteered to serve as liaison to the Affordable Housing & Infrastructure Bond Public Oversight (Measure KK) Committee with Commissioner Kidd as the alternate liaison.

- A motion to have **Commissioner Naylor serve as the liaison to the Affordable Housing & Infrastructure Bond Public Oversight Committee, with Commissioner Kidd as an alternate**, was made (Wheeler), seconded (Burnette Jr.) and approved by consent.

Speakers other than commissioners: none

Item 5. Lake Merritt to Bay Trail Update (*presentation attached*)

Diane Tannenwald, ~~OPW/OakDOT~~ staff and Steven Grover, consultant for the project, presented the Lake Merritt to Bay Trail (LM2BT) Update.

BPAC had previously provided a support letter to help the City receive \$3.2 million in ATP grant funding for the design work. The City is now returning to BPAC for the construction phase of the project, which might not start until 2020.

- The project is designed to connect Oakland with the waterfront and to address walking and biking gaps in the community.
- There are East/West and North/South connections that will safely connect people to homes, businesses and transportation options.
- The project's unique design and close location to Lake Merritt and Oakland's waterfront allows for it to become a possible landmark for the City.

Discussion:

- The LM2BT project connects with the Embarcadero Bridge project and considers the delays associated with that project.
- ~~— City staff are considering connections with Peralta College, the 12th Street bridge and 8th Street.~~
- ~~The bridge also touches down at the Peralta Community Colleges property with intermittent touchdowns at the Laney College parking lot and new Channel Park (Brooklyn Basin Development)~~
- Staff will look at several options for grant matching funds including is awaiting a response from Measure DD individuals on funding availability for the project — looking for several Several million in matching grants funds will be required.
- ~~The City paid~~ Design work will cost approximately \$4 million ~~for design work~~, \$3.2 million is funded through an ATP (Active Transportation Program) funding grant. Project construction costs are between \$25-30 million, which will require multiple grant sources to fund the project. Construction costs are rising so the City will want to move forward with the project.
- The City will continue to seek private sources of funding, including from nearby developers.
- City staff have been deliberate about contacting nearby agencies for permitting and to ensure a smooth construction timeline.
- City staff has developed ~~a d~~ the Design guidelines-Guidelines document, on the project website, located under the Design Tab, to clearly identify and get concurrence on all of the Project constraints and requirements (www.LM2BT.com(provided in agenda packet); they encourage public review.
- Staff seeks additional letters of support from other agencies.

- A motion to **give the Chair permission to draft and sign a letter from the BPAC in support of any additional grants to support the project** was made (Parreiras) and seconded (McWilliams), and approved by consent.

Speakers other than commissioners: Bob Fearman, Chris Kintner

Item 6. Bikeshare Update: Station Relocation Guidelines, Bike Share for All (*presentation attached*)

Kerby Olsen, BikeShare Program Coordinator, and Clarrissa Cabansagan, Shared Mobility Manager at TransForm, introduced themselves.

Kerby provided an overview of the BikeShare station implementation to-date. Oakland has about 1,500 [bikes/bikeshare members](#), systemwide there are about 14,000. There are 79 stations in Oakland – with consideration for one more in the Lakeside area. There’s no current discussion on new Bikeshare stations – Motivate is looking at Phase 4 and 5 in San Francisco and the South Bay. Motivate would need to move forward to Phase 6 to consider new stations in Oakland. For station placement requests, send to Kerby Olsen or to Motivate. Station relocation process should be finalized by end of May. The City currently lacks statistically significant survey of bikeshare members. A member survey has been completed but it’s subject to selection bias. Relocation requests is not a primary focus – the goal is to focus on completing the expansion of the system. Bikeshare and Paving staff will work with Motivate to coordinate on temporary station relocation on repaving projects. [Kerby Olsen presented the Draft Criteria for evaluating public requests to move bike share stations, which is an amendment to the City’s Bike Share Station Planning and Siting Guidelines. No comments were given.](#)

Clarrissa provided more information about the Bikeshare for All equity program. TransForm has been working with MTC on an equity framework since the launch of the program in 2013/2014. TransForm led a grassroots effort engaging Cycles of Change and the Scraper Bike Team. Ridership changes between August 2017/2018 have included increases by gender, black and brown communities, lowest-income residents, unbanked individuals. The most frequent use is outside the service area (e.g. Richmond) offering access to people who might drive. Thus, people are exponentially benefitting from access to Bikeshare and there is significant modeshift. Diverse ridership won’t just happen – it requires going to where people are and understand where they’re coming from. Public agencies will need to be proactive and forward-thinking as new technologies emerge.

Discussion:

- There currently aren’t additional opportunities for pedal Bikeshare expansion in Oakland. Motivate has a 10-year contract with pedal bikeshare. There is a possibility of e-bike expansion, either with Motivate or another provider. There was an exclusivity period – a right of first [refusal-offer](#) with Motivate, which passed without an agreement in place.
- There is also a possibility for dockless Bikeshare. The process for e-bikes is separate.
- The City could ask that all [E-Bikeshare](#) providers meet the same equity requirements that are being incorporated into Motivate’s program.
- The City is considering e-bike/dockless programs with [another-Motivate and/or other operators](#) as part of a permitting program – it would be open to the entire market.
- Ford GoBike’s site has open data available for download.

Speakers other than Commissioners: Tom Holub, Chris Kintner, Robert Prinz, Phoenix Mangrum

Item 7. Bike to Work Day Report Back

Chris Hwang from Walk Oakland / Bike Oakland reported back from Bike to Work Day. Chris thanked the Commissioners who led the pedal pools, the sponsors from City of Oakland and private companies, and in-kind support. She thanked the outreach effort – neighborhood subscription lists, NextDoor posts, BART and AC Transit digital signs to help get the word out. There are 18 groups that assisted with the effort this year.

Discussion:

- Outreach strategies for next year could include engaging with local news networks. In a prior year, a reporter livestreamed their bike commute to work.

Speakers other than Commissioners: Robert Prinz

Item 8. Traffic Control Plan – Enforcement

Mohamed Alaoui presented on the enforcement of the City's Traffic Control Plan. Construction activity is dynamic – vehicles are often loading or unloading. The City staff often needs to make judgment calls of when they need to close a lane. There are two types of violations from developers: temporary and longer-term violations. With temporary violations, often the violation has ceased by the time the inspector can arrive. For longer-term violations, the City is hoping to focus on major repeat offenders. Utility companies have a standing meeting with the City to address maintenance coordination. They move quickly and can be tough to track down – City staff hope for 100% compliance with the policy. There are currently two people in the entire City for enforcement, which constrains the City. The City recently hired a third inspector who used to review the traffic control plans and they're hoping for synergy.

Discussion:

- 311 is the main reporting method for traffic control plan violations. If the public thinks it is a violation, it should be reported as it is likely a violation.
- The City could consider providing more information about the resolution of construction conflicts.
- The new policy is a shift for the department – it's resource intensive and requires priorities for outreach.
- Possible violations were reported at the following locations: 2nd St and Franklin St/Webster St (closed bike lane, walkway), Embarcadero and 16th Ave (closed right sliplane), Piedmont Avenue next to the Flex Gym (sidewalk closed).
- Opportunities to increase compliance could include pulling the business license, providing a bounty to members of the public that result in the resolution with the contractor, or increasing the amount of the fines for noncompliance, making tweaks to the competitive bid process.
- Changes to Council-approved items is complicated; the City could pursue easier tweaks like asking the public to take pictures of violations with the company logo included.
- City staff could consider looking at the temporary traffic control policy from San Francisco – are they experiencing the same frequency of violations?

Speakers other than the Commissioners: Bob Fearman, Chris Kintner, Robert Prinz

Item 9. Three-month agenda look-ahead suggestions for meeting topics, announcements

The agenda items planned for June, July and August were printed in the agenda. Suggestions for new agenda items included:

- Commissioner Kidd – question about the Strategic Planning Projects item.
 - This is a recurring item from the planning department every 6 months.

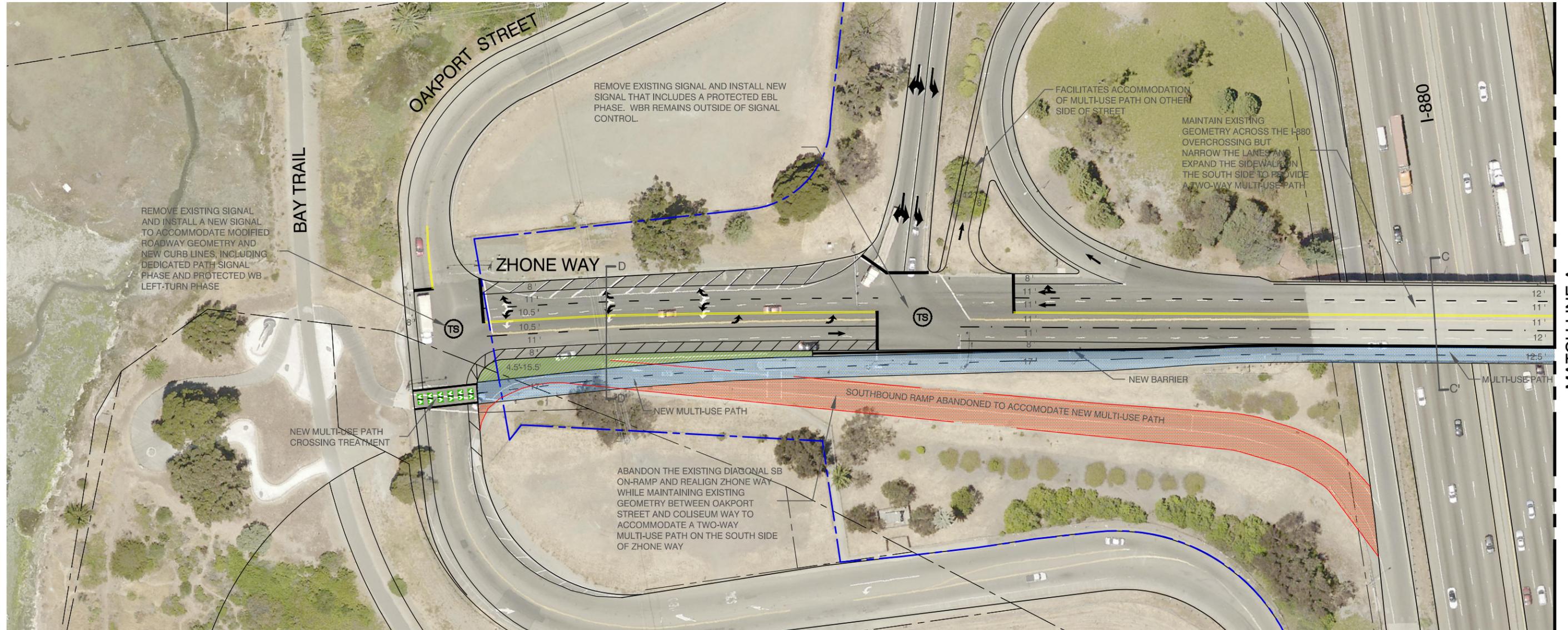
- Robert Prinz said that the MacArthur BART item is scheduled in July 2018. There is a groundbreaking in June with completion in November – this item can be pushed back.

Announcements:

- Commissioner Kidd – Transport Oakland and East Bay for Everyone are having a birthday party for OakDOT at Telegraph Beer Garden on June 13th from 5pm-7pm.
- Chair Tabata – a meeting took place last week with OakDOT upper management. Items discussed included the update on the OakDOT organization/hiring, Pedestrian Plan position vacancy, Park boulevard project and traffic signal timing.
- Robert Prinz – There is a Bike Education course on Saturday from 1-3pm. Additionally, Port of Oakland will receive a portion of SB1 funding. This can help with the connection between West Oakland and Bay Bridge.
- The City of Oakland is updating our process to select and fund capital projects that improve and maintain our public facilities and infrastructure. We have four in-person community meetings coming up in June and a 2-minute survey on our website. We have flyers on the back table with more information. If you'd like a soft copy to distribute to your networks let Matt Jones know and he can forward these along.

Chair Tabata adjourned the meeting at 8:07 pm.

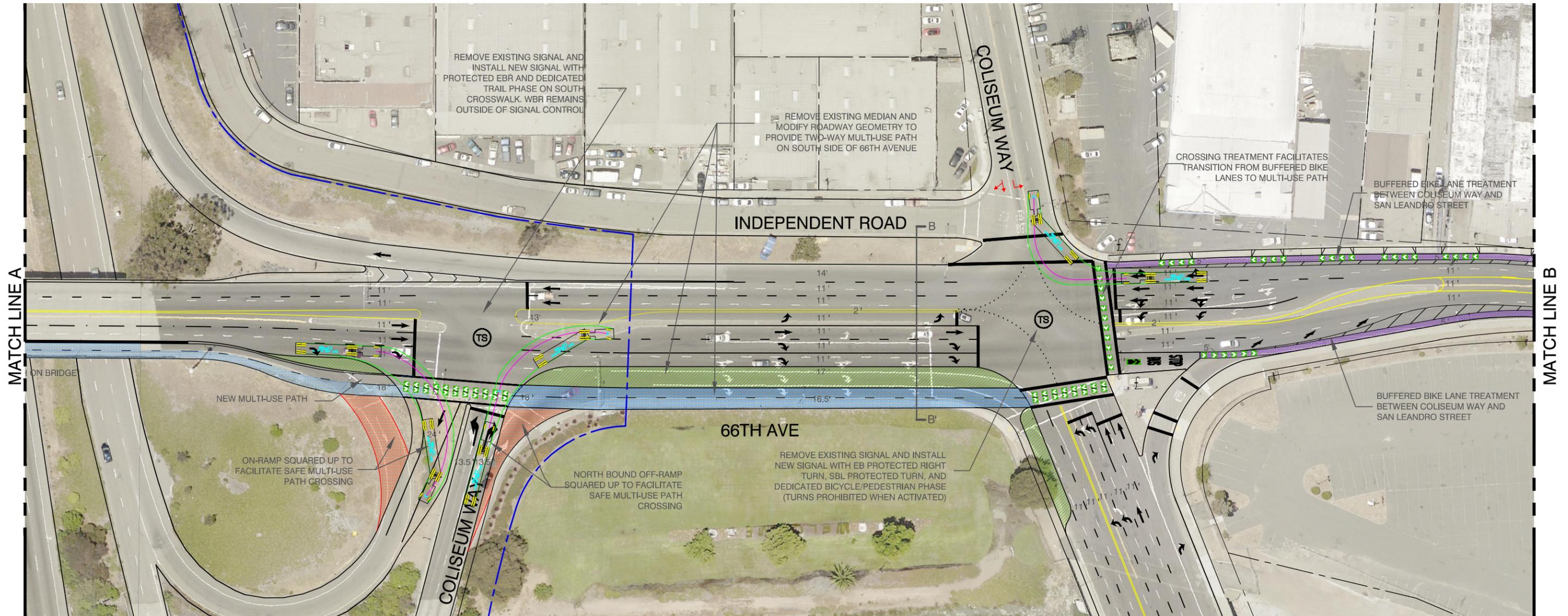
Minutes recorded by Matt Jones, Bicycle & Pedestrian Facilities Coordinator, emailed to meeting attendees for review on Wednesday, May 29 with comments requested by 5pm on Monday June 4 to mbjones@oaklandnet.com. Revised minutes will be added to the June 2018 meeting agenda and adopted at that meeting.



Legend

- New Multi-Use Path
- New Buffered Bike Lane
- Area Subject to Ramp Removal/ Relocation
- Potential Green Infrastructure
- Bus Stop
- Approximate Caltrans Right of Way Boundary





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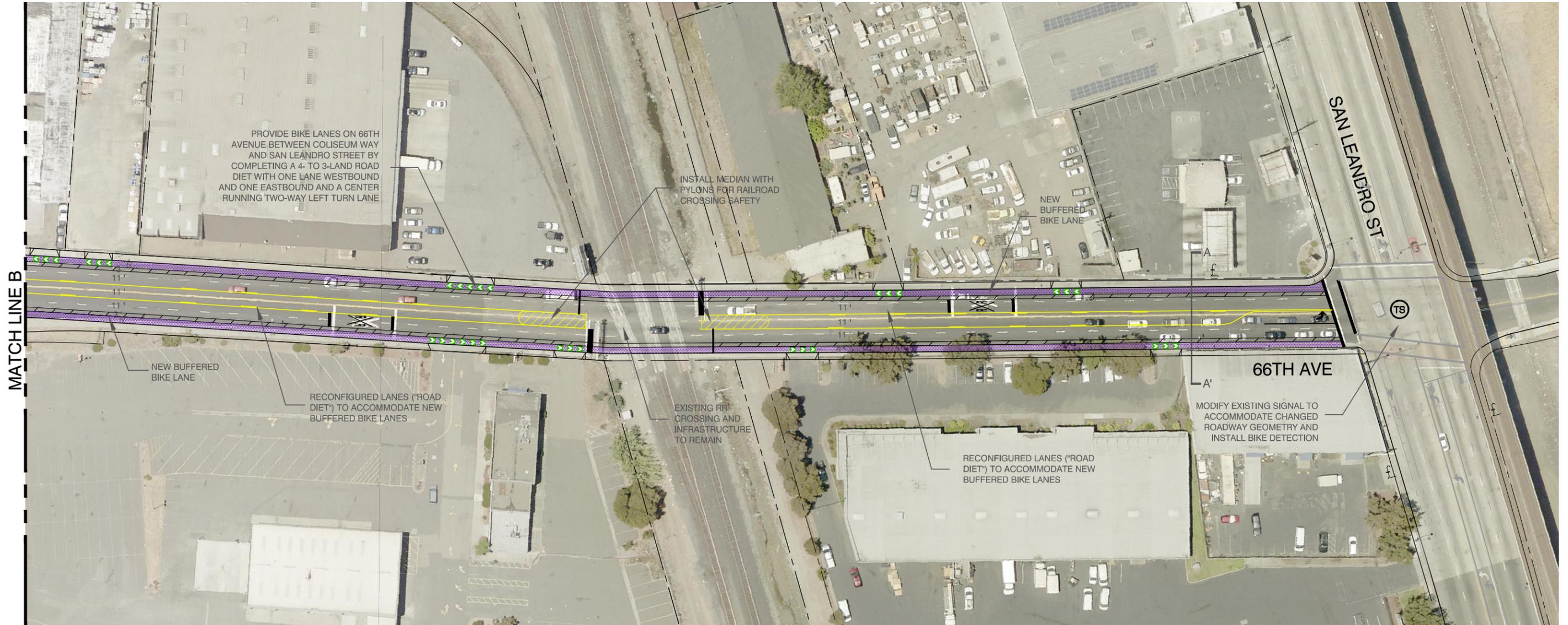
BART to Bay Trail ATP Grant

Design Concept Plan



6/1/2016





Legend

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-  New Buffered Bike Lane
-  Area Subject to Ramp Removal/ Relocation
-  Potential Green Infrastructure
-  Bus Stop
-  Approximate Caltrans Right of Way Boundary



BART to Bay Trail ATP Grant

Design Concept Plan



6/1/2016



**HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) CYCLE 9
PRELIMINARY LIST OF PROJECTS**

No.	Label	Project Corridor	From	To
1	A	Mandela Parkway	W Grand Avenue	14th Street
2	B	Adeline Street	24th Street	14th Street
3	C	Broadway	29th Street	20th Street
4	D	51st Street & 52nd Street	Martin Luther King Jr Way	Broadway
5	E	Fruitvale Avenue	MacArthur Boulevard	E 27th Street
6	F	Foothill Boulevard	13th Avenue	23rd Avenue
7	G	E 12th Street & 23rd Avenue	14th Avenue	E 7th Street
8	H	Foothill Boulevard	35th Avenue	55th Avenue
9	I	San Leandro Street	41st Avenue	50th Avenue
10	J	MacArthur Boulevard	66th Avenue	96th Avenue
11	K	73rd Avenue	Bancroft Avenue	International Boulevard
12	L	San Leandro Street	98th Avenue	Apricot St (San Leandro City Limit)
13	M	98th Avenue	Edes Avenue	I-880 Overpass
14	N	Hegenberger Road	Edgewater Drive	Doolittle Drive
15	O	Beaumont Avenue	E 31st Street	Chatham Road-MacArthur Boulevard

Oakland BPAC

Policy & Legislation Committee Proposal

Purpose

- Supplement City Staff efforts by conducting research on their behalf to advance departmental and Strategic Plan goals.
- Serve as a technical body to suggest revisions & updates to City codes that affect pedestrians and bicyclists.
- Give the Oakland BPAC, and members of the public, a mechanism to directly advocate with elected officials on key policy issues.

Structure

- 4 BPAC commissioners and up to 3 members of the public, in accordance with BPAC rules.

Committee Functions

- Under consultation with City staff, periodically propose to the BPAC possible code revisions or amendments that would support all aspects of pedestrian and bicycle travel. With agreement from the BPAC and staff, document precedents and best practices, draft language, and identify a legislative sponsor (i.e. a Council Member). Examples:
 - Legislation permitting the City Traffic Engineer to establish 15 mph school zones.
 - Legislation requiring minimum dimensions for the clear pedestrian path of travel on any new sidewalk.
 - City code relating to bicycles & pedestrians (for example, current City code allows bicycling on the sidewalk if wheels are under 20" in height - ostensibly to allow children to bike on the sidewalk, but this could theoretically include BMX-style bikes with small wheels).
- Stay abreast of regional- and state-level legislation affecting pedestrian and bicycle travel at the local level and, with BPAC agreement, encourage the City Council to support it or oppose it as appropriate.

Process

- On a case-by-case basis, BPAC, through a motion, empowers the Policy & Legislation Committee to pursue a specific issue. Depending on the issue, the BPAC may:
 - Direct the Policy & Legislation Committee to conduct additional research and bring the issue back for further discussion prior to the next step.
 - Give the Policy & Legislation Committee authorization to pursue the issue to completion or any agreed-upon process step on its own (i.e. research, draft language, meet with staff, find legislative sponsor, and shepard legislation through approval).
- Policy & Legislation Committee may not, under any circumstances, submit formally or informally, any requests or documentation to elected officials, whether Public Works

Committee, City Council, the Mayor's Office, or individual Councilmembers without prior empowerment by the BPAC.

- BPAC may require all Policy & Legislation Committee recommendations first receive approval from the BPAC before additional outside action is taken.
- BPAC may, at any time, limit the scope of inquiry of any given issue delegated to the Policy & Legislation Committee.

06/21/18, BPAC Agenda, Item #8 Attachment

Three-month agenda look-ahead

July

- CityRacks Bicycle Program Update
- BPAC Commissioner Recruitment Outreach
- Major Development Projects Biannual Update
- Bike Plan Check-In
- Active Transportation Program (ATP) Check-In
- *Level of Traffic Stress (tentative July or August)*

August

- Strategic Planning Projects Biannual Update / Downtown Specific Plan
- HSIP Applications – Proposed Projects

September

- BPAC Commissioner appointment recommendations

Commissioner announcements

- None

Staff announcements

- The City of Oakland is hosting a series of workshops as City staff develops a new Capital Improvement Program (CIP) process. More info available at: <http://www.oaklandca.gov/issues/capital-improvement-program>
- The Oakland Bike Plan Team invites you to Let's Bike Oakland Community Design Lab - Saturday, June 30, 2018, 10 AM - 2 PM; Cristo Rey De La Salle (St. Elizabeth campus), 1530 34th Ave., Oakland, CA 94601. FREE EVENT. * Food * Childcare * Bike Swag * Raffle to win a bike *
- At the May 9, 2018 meeting the Parks and Recreation Advisory Commission accepted staff's recommendation to update park rules as stated in the report Item 7C found here: <https://www.oaklandca.gov/documents/prac-agenda-5-9-2018>. Rules related to bicycles are in Oakland Municipal Code Chapter 12.60 Bicycles. Minutes will be published when finalized.

Active BPAC Committees/Task Forces/Liaisons

Type	Committee	Date convened	Details	Commissioners / Other members
Task Force	Bike Plan Advisory	10/19/17	Advise staff on bike plan elements	Commissioners Naylor, Tabata; community members Chris Hwang, Chris Kintner, Matt Ward
Committee	Infrastructure	2/16/17	Review infrastructure plans and grant updates	Commissioners Burnette Jr, Kidd, McWilliams; community members Robert Prinz, Dianne Yee, Maria Rolland, and Bob Fearman
Committee	Open Forum Responses	3/17/16	Review Open Forum responses and respond to them	Commissioners Kidd, Tabata, Villalobos
Liaison	Measure KK Oversight	5/17/18	to connect with the Commission as items are relevant	Campbell; Parreiras (substitute)
Liaison	Mayor's Commission on Persons with Disabilities	5/17/18	to connect with the Commission as items are relevant	Naylor; Kidd (substitute)