

# SAFETY AND SERVICES OVERSIGHT COMMISSION

## Regular Meeting

SSOC created by the Public Safety and Services Violence Prevention Act of 2014

### AGENDA

Monday, December 16, 2019

6:30-9:00 pm – Council Chamber

1 Frank H. Ogawa Plaza, Oakland, CA 94612

#### Oversight Commission Members:

*Chairperson: Kevin McPherson (D-7), Jody Nunez (D-1), Dayna Rose (D-2),  
Rev. Curtis Flemming, Sr. (D-3), Edwillis Wright (D-4), Nikki Uyen T. Dinh (D-5),  
Vice Chair: Carlotta Brown (D-6), Jo Robinson (Mayoral), Vacant (At-Large)*

**PUBLIC COMMENT:** The Oversight Commission welcomes you to its meetings and your interest is appreciated.

- ✓ If you wish to speak before the Oversight Commission, please fill out a speaker card and hand it to the Oversight Commission Staff.
- ✓ If you wish to speak on a matter not on the agenda, please sign up for Open Forum and wait for your name to be called.
- ✓ If you wish to speak on a matter on the agenda, please approach the Commission when called, give your name, and your comments.

Please be brief and limit your comments to the specific subject under discussion. Only matters within the Oversight Commission's jurisdictions may be addressed. Time limitations shall be at the discretion of the Chair.

| ITEM  | TIME       | TYPE | ATTACHMENTS  |
|---|------------|------|--------------|
| 1. Call to Order  | 6:30 pm    | AD   |              |
| 2. Roll Call  | 5 Minutes  | AD   |              |
| 3. Agenda Approval  | 5 Minutes  | AD   |              |
| 4. Open Forum   | 15 Minutes | I    |              |
| 5. 4 <sup>th</sup> Quarter Expenditure Reports:<br>a) Oakland Police Department<br>b) Oakland Fire Department | 30 Minutes | I    | Attachment 1 |
| 6. Oakland Unit - Program Monitoring Process update   | 15 Minutes | I    | Attachment 2 |
| 7. Department of Violence Prevention update   | 15 Minutes | I    |              |
| 8. Status of the Ad Hoc Committee for SSOC and City Council 2020 Joint Meeting                                | 15 Minutes | I    |              |
| 9. Proposed SSOC 2020 Meeting Calendar  | 10 Minutes | A    | Attachment 3 |
| 10. Schedule Planning and Pending Agenda Items  | 10 Minutes | I    |              |
| 11. Adjournment   | 1 Minute   | A    |              |

**A = Action Item    I = Informational Item    AD = Administrative Item    A\* = Action, if Needed**

## Memorandum

TO: Public Safety and Services Oversight Committee

FROM: Shamika Shavies, Acting Fiscal Services Manager

SUBJECT: OPD FY18-19 Financial Quarters 3 & 4 Report

DATE: December 9, 2019

---

On a quarterly basis, the Oakland Police Department compiles Measure Z data to present at the Public Safety and Services Oversight Committee meeting.

**Background**

On July 1, 2015, the Oakland Police Department (OPD) began implementing “The 2014 Oakland Public Safety and Services Violence Prevention Act”, also known as Measure Z. Per the voter approved ordinance, police can use funds for the following:

- a) Crime Reduction Teams (CRTs): Strategically geographically deployed officers to investigate and respond to the commission of violent crimes in identified violence hot spots using intelligence-based policing.
- b) Community Resource Officers (CROs): Engage in problem solving projects, attend Neighborhood Crime Prevention Council meetings, serve as a liaison with city services teams, provide foot/bike patrol, answer calls for service if needed, lead targeted enforcement projects and coordinate these projects with CRTs, Patrol units and other sworn personnel.
- c) Conduct intelligence-based violence suppression operations such as field interviews, surveillance, undercover operations, high visibility patrol, probation/parole compliance checks, search warrants, assist CROs projects, violent crime investigation and general follow-up.
- d) Domestic violence and child abuse intervention: Additional officers to team with social service providers to intervene in situations of domestic violence and child abuse, including sexual exploitation of children.
- e) Sustaining and strengthening of the City's Operation Ceasefire strategy, including project management and crime analysis positions.

**Funding Breakdown**

The information in this memo represents Measure Z expenditures through the fourth quarter of fiscal year (FY) 2018-19 (January – June 2019). As of June 30, 2019, total FY 2018-19 Oakland Police Department expenditures in Measure Z were \$13,689,135. Of that, \$13,039,714 was spent on Personnel costs funding 66 FTE positions.

Below is a detailed breakdown of operations and maintenance expenditures.

|                         | Jul-18 | Aug-18 | Sep-18 | Oct-18 | Nov-18 | Dec-18 | Jan-19   | Feb-19  | Mar-19 | Apr-19  | May-19 | Jun-19  | Total   |
|-------------------------|--------|--------|--------|--------|--------|--------|----------|---------|--------|---------|--------|---------|---------|
| Cellphones              | 0      | 0      | 6,500  | 0      | 0      | 1,740  | 5,489    | 10,215  | 1,479  | 6,885   | 16,663 | 30,405  | 71,136  |
| Contracts               | 29,461 | 0      | 0      | 0      | 62,212 | 23,732 | 97,452   | 112,200 | 24,500 | 34,168  | 0      | 149,280 | 417,600 |
| Online Database Service | 0      | 0      | 0      | 3,315  | 1,645  | 37,103 | (22,170) | 42,063  | 306    | (7,654) | 6,419  | 11,624  | 30,588  |

|                          |        |       |        |         |        |         |        |         |        |        |        |          |         |
|--------------------------|--------|-------|--------|---------|--------|---------|--------|---------|--------|--------|--------|----------|---------|
| Services                 | 27     | 0     | 0      | 0       | 0      | 0       | 766    | (661)   | 0      | 381    | 0      | (27)     | 459     |
| Rental Vehicles          | 12,709 | 0     | 16,312 | 0       | 0      | 51,046  | (0)    | 80,067  | 0      | 0      | 0      | 12,966   | 67,101  |
| Supplies/<br>Equipment   | 13,156 | (492) | 7,656  | 0       | 306    | 365     | 165    | 22,081  | 7,460  | 52,342 | 5,132  | (33,248) | 53,932  |
| Travel/Training*         | 0      | 0     | 128    | 14,339  | 0      | 0       | 985    | 13,377  | 864    | 0      | 521    | 0        | 15,747  |
| Prior Year<br>Adjustment | 0      | 0     | 0      | (7,142) | 0      | 0       | 0      | (7,142) | 0      | 0      | 0      | 0        | (7,142) |
|                          | 55,353 | (492) | 30,596 | 10,512  | 64,162 | 113,987 | 82,687 | 272,200 | 34,609 | 86,122 | 28,735 | 145,068  | 649,421 |

Note: Expenditures above include encumbrances (positive and negative). \$31,604 is pre-encumbered and not reflected in the total expenditures or on the financial report attachment.

The California Narcotics Officer Association (CNOA) Training Institute in Garden Grove, CA was attended by 13 Officers. Additional trainings included Sessions 1 & 2 of From Trauma to Trust: Police/Community Collaborative Training in Newark, NJ and Trauma Informed Sexual Assault Investigations in Warrensburg, MO in the final quarter of FY18-19.

The contract expenditures are associated with the California Partnership for Safe Communities contract that provides technical assistance for Ceasefire and the Resource Development Associates (RDA) contract that maintains and upgrades the SARAnet database. Also included is Northeastern University which provided an evaluation of OPD's Ceasefire Crime Reduction Strategy.

For questions regarding the information provided, please contact Shamika Shavies at [sshavies@oaklandca.gov](mailto:sshavies@oaklandca.gov) or (510)238-4767.

**Violence Prevention and Public Safety Act of 2014 (Measure Z)**  
**FY 2018-2019 Budget Year- to Date Expenditures**  
**for the Quarter Ending June 30, 2019**

|  | FTE          | Budget               | Quarter             | Encumbered        | Year -to-Date<br>(1 July 2018 - 30 June 2019) |                      | (Uncollected)/Unspent |
|--|--------------|----------------------|---------------------|-------------------|---|----------------------|-----------------------|
| <b>ANNUAL REVENUES</b>                         |              |                      |                     |                   |   |                      |                       |
| Voter Approved Special Tax                     |              | 16,748,708           | 3,280,109           | -                 |   | 17,092,432           | 343,724               |
| Parking Tax                                    |              | 10,699,099           | 3,744,540           | -                 |   | 10,562,145           | (136,954)             |
| Interest & Other Misc.                         |              | -                    | 54,068              | -                 |   | 129,657              | 129,657               |
| <b>Total ANNUAL REVENUES</b>                   |              | <b>\$ 27,447,807</b> | <b>\$ 7,078,717</b> | <b>\$ -</b>       | <b>\$ -</b>                                   | <b>\$ 27,784,235</b> | <b>\$ 336,427</b>     |
| <b>ANNUAL EXPENDITURES</b>                     |              |                      |                     |                   |   |                      |                       |
| <b>City Administrator</b>                      |              |                      |                     |                   |   |                      |                       |
| Personnel                                      |              | (30,988)             | -                   | -                 |   | -                    | (30,988)              |
| Materials                                      |              | 8,876                | 20                  | -                 |   | 20                   | 8,856                 |
| Contracts                                      |              | 234,905              | 20,997              | 9,119             |   | 219,722              | 6,064                 |
| <b>City Administrator Total</b>                | <b>0.00</b>  | <b>\$ 212,793</b>    | <b>\$ 21,017</b>    | <b>\$ 9,119</b>   | <b>\$ -</b>                                   | <b>\$ 219,742</b>    | <b>\$ (16,068)</b>    |
| <b>Department of Violence Prevention</b>       |              |                      |                     |                   |   |                      |                       |
| Personnel                                      |              | 261,209              | 132,697             | -                 |   | 132,697              | 128,512               |
| Materials                                      |              | 3,537                | -                   | -                 |   | -                    | 3,537                 |
| Contracts                                      |              | 1,068,688            | 261,233             | 29,625            |   | 298,358              | 740,705               |
| Overheads and Prior Year Adjustments           |              | 66,957               | -                   | -                 |   | -                    | 66,957                |
| <b>Department of Violence Prevention Total</b> | <b>1.50</b>  | <b>\$ 1,400,391</b>  | <b>\$ 393,930</b>   | <b>\$ 29,625</b>  | <b>\$ -</b>                                   | <b>\$ 431,055</b>    | <b>\$ 939,711</b>     |
| <b>Finance Department</b>                      |              |                      |                     |                   |   |                      |                       |
| Contracts                                      |              | 58,758               | 150,774             | 4,658             |   | 326,202              | (272,101)             |
| <b>Finance Department Total</b>                | <b>0.00</b>  | <b>\$ 58,758</b>     | <b>\$ 150,774</b>   | <b>\$ 4,658</b>   | <b>\$ -</b>                                   | <b>\$ 326,202</b>    | <b>\$ (272,101)</b>   |
| <b>Fire Department</b>                         |              |                      |                     |                   |   |                      |                       |
| Personnel                                      |              | 2,000,000            | 500,000             | -                 |   | 2,000,000            | -                     |
| Overheads and Prior Year Adjustments           |              | -                    | -                   | -                 |   | -                    | -                     |
| <b>Fire Department Total</b>                   | <b>0.00</b>  | <b>\$ 2,000,000</b>  | <b>\$ 500,000</b>   | <b>\$ -</b>       | <b>\$ -</b>                                   | <b>\$ 2,000,000</b>  | <b>\$ -</b>           |
| <b>Human Services Department</b>               |              |                      |                     |                   |   |                      |                       |
| Personnel                                      |              | 1,955,599            | 560,081             | -                 |   | 2,059,395            | (103,796)             |
| Materials                                      |              | 574,320              | 60,445              | 11,779            |   | 191,153              | 339,188               |
| Contracts                                      |              | 11,133,170           | 3,345,383           | 211,610           |   | 7,415,914            | 3,647,847             |
| Overheads and Prior Year Adjustments           |              | 1,266                | 357                 | 1,000             |   | (814)                | 2,080                 |
| <b>Human Services Department Total</b>         | <b>15.30</b> | <b>\$ 13,664,355</b> | <b>\$ 3,966,266</b> | <b>\$ 224,389</b> | <b>\$ -</b>                                   | <b>\$ 9,665,648</b>  | <b>\$ 3,885,319</b>   |
| <b>Mayor</b>                                   |              |                      |                     |                   |   |                      |                       |
| Personnel                                      |              | 140                  | -                   | -                 |   | -                    | 140                   |
| Overheads and Prior Year Adjustments           |              | -                    | -                   | -                 |   | -                    | -                     |
| <b>Mayor Total</b>                             | <b>0.40</b>  | <b>\$ 140</b>        | <b>\$ -</b>         | <b>\$ -</b>       | <b>\$ -</b>                                   | <b>\$ -</b>          | <b>\$ 140</b>         |
| <b>Police Department</b>                       |              |                      |                     |                   |   |                      |                       |
| Personnel                                      |              | 13,429,625           | 3,449,263           | -                 |   | 13,039,714           | 389,911               |
| Materials                                      |              | 401,130              | 116,600             | 53,278            |   | 238,964              | 19,950                |
| Contracts                                      |              | 343,382              | 237,409             | (13,435)          |   | 417,600              | (3,449)               |
| Overheads and Prior Year Adjustments           |              | -                    | -                   | -                 |   | (6,142)              | 7,142                 |
| <b>Police Department Total</b>                 | <b>66.00</b> | <b>\$ 14,174,137</b> | <b>\$ 3,803,272</b> | <b>\$ 39,843</b>  | <b>\$ -</b>                                   | <b>\$ 13,690,136</b> | <b>\$ 413,554</b>     |
| <b>Parks and Recreation Department</b>         |              |                      |                     |                   |   |                      |                       |
| Personnel                                      |              | -                    | (1,465)             | -                 |   | -                    | -                     |
| <b>Parks and Recreation Department Total</b>   | <b>0.00</b>  | <b>0.00</b>          | <b>-1,465.00</b>    | <b>0.00</b>       | <b>0.00</b>                                   | <b>0.00</b>          | <b>0.00</b>           |
| <b>GRAND TOTAL EXPENDITURES</b>                | <b>83.20</b> | <b>31,510,574</b>    | <b>8,833,794</b>    | <b>307,634</b>    |   | <b>26,332,783</b>    | <b>4,950,555</b>      |

\* NOTE: These are unaudited numbers



# AGENDA REPORT

**TO:** Public Safety and Services Oversight Commission

**FROM:** Darin White  
Fire Chief

**SUBJECT:** Oakland Fire SSOC Report for the 3<sup>rd</sup> and 4<sup>th</sup> Quarter of FY 2019

**DATE:** December 5, 2019

Approval

Date:

**RECOMMENDATION**

**Staff Recommends The Public Safety Services Oversight Committee (SSOC) Accept A Semi-Annual Report On The Fire Department Efforts To Reduce Violence In Oakland Through The Measure Z Public Safety And Services Violence Prevention Act Of 2014**

**EXECUTIVE SUMMARY**

This report provides a summary of how the Oakland Fire Department (OFD) has utilized funding from the Public Safety and Services Violence Prevention Act of 2014 (Measure Z) to reduce violence during the third and fourth quarter of Fiscal Year (FY) 2019.

**BACKGROUND / LEGISLATIVE HISTORY**

In 2014, voters approved funding to augment basic police and fire services and funded violence prevention and intervention programs. The 2014 Oakland Public Safety and Services Violence Prevention Act (Measure Z) as it relates to the Oakland Fire Department (OFD) provides for:

- **Maintain adequate personnel resources to respond to fire and medical emergencies** through the hiring of sworn personnel and maintaining of staffing as identified in the International Association of Firefighters (IAFF), Local 55 Memorandum of Understanding (MOU).
- **Improve fire 9-1-1 response times** through the monitoring of turnout times, the review and revision of Fire Dispatch policies and practices and improvement of district familiarization within the fire companies.
- **Reduce homicides** through the training of personnel in areas such as Mass Casualty Incidents, Active Shooter, unified response with the Oakland Police Department (OPD)

Item: \_\_\_\_\_  
Safety and Services Oversight Commission  
December 16, 2019

to violent incidents, medical training centered on treatments to stop the bleeding i.e. tourniquets, sucking chest wound seals, and TXA intravenous drugs.

Measure Z provides two million dollars (\$2,000,000) for the Oakland Fire Department.

## **ANALYSIS AND POLICY ALTERNATIVES**

### ***Purpose, Objectives and Authorized Uses of Measure Z Funds***

The taxes imposed under Measure Z *“are solely for the purpose of raising revenue necessary to maintain police and fire services and violence prevention strategies, to address violent crime and to improve public safety in the City of Oakland.”* (Measure Z: Section 1, Part B).

The Measure Z authorizing ordinance further states *“[t]he tax proceeds raised by these special taxes may be used only to pay for any costs or expenses to or arising from efforts to achieve the following objectives and desired outcomes:*

- *Reduce homicides, robberies, burglaries, and gun-related violence;*
- *Improve police and fire emergency 911 response times and other police services; and*
- *Invest in violence intervention and prevention strategies that provide support for at risk youth and young adults to interrupt the cycle of violence and recidivism.* (Measure Z: Section 3, Part A)

With respect to Fire Services, Measure Z states that funds shall be used to *“[m]aintain adequate personnel resources to respond to fire and medical emergencies including, but not limited to, response to homicides and gun related violence and investigate fire causes”*.

### ***Maintain Adequate Personnel Resources***

OFD operates twenty-five (25) fire stations located throughout the city, twenty-four (24) hours per day, seven (7) days per week. OFD is responsible for fire and medical dispatch, fire prevention, fire suppression, mitigation, emergency medical response, specialized rescue operations, fire investigation, emergency management, and fire code inspection within the city.

In Fiscal Year 2018-19, OFD was authorized five hundred and nine (509) full time equivalent sworn personnel and one hundred three and one tenth (103.10) civilian personnel, for a total of six hundred twelve and one tenth (612.10) full time equivalents.

Section 4.2.4 of the Memorandum of Understanding (MOU) between the City and Local 55 identified through the year 2027 daily minimum staffing levels for "Fire Suppression Staffing" of OFD sworn members. The MOU minimum staffing sets a daily number of sworn staff, broken out by specific ranks, which must be in the field at any given time. The total suppression staffing equates to one hundred and thirty-seven (137) sworn members per shift and four hundred and eleven (411) members to cover all three (3) shifts. Also, OFD operates under a MOU with the Port of Oakland which guides the Aircraft Rescue Fire Fighting (ARFF) Services provided at the

Oakland International Airport. This staffing level includes the ARFF daily staffing requirements of a minimum of six (6) sworn personnel (one (1) Officer and five (5) Firefighters).

Below is the fire suppression minimum staffing by rank:

**Table 1. Fire Suppression Minimum Staffing**

| Rank                          | Daily Staffing | A, B, C Shift Staffing |
|-------------------------------|----------------|------------------------|
| Battalion Chief               | 3              | 9                      |
| Captain of Fire Department    | 13             | 39                     |
| Lieutenant of Fire Department | 19             | 57                     |
| Engineer of Fire Department   | 24             | 72                     |
| Fire Investigator             | 1              | 3                      |
| Firefighter Paramedic         | 26             | 78                     |
| Firefighter                   | 51             | 153                    |
| <b>Total Minimum Staffing</b> | <b>137</b>     | <b>411</b>             |

Below are filled and vacant sworn positions by rank as of June 30, 2019:

**Table 2. Fiscal Year 2018-19 Sworn Staffing as of June 30, 2019**

| Rank                   | Funded Positions for Suppression FY 2018-19 | Filled Sworn Staffing As of 9/30/18 | Filled Sworn Staffing As of 12/31/18 | Filled Sworn Staffing As of 3/31/19 | Filled Sworn Staffing As of 6/30/19 |
|------------------------|---|-------------------------------------|--------------------------------------|-------------------------------------|-------------------------------------|
| Chief                  | 1   | 1                                   | 1                                    | 1                                   | 1                                   |
| Deputy Chief           | 2   | 2                                   | 2                                    | 2                                   | 2                                   |
| Assistant Chief        | 1   | 1                                   | 1                                    | 1                                   | 1                                   |
| Fire Marshal*          | -   | -                                   | -                                    | -                                   | 1                                   |
| Battalion Chief        | 12  | 10                                  | 11                                   | 12                                  | 11                                  |
| Assistant Fire Marshal | 1   | 0                                   | 0                                    | 0                                   | 1                                   |
| Captain                | 57  | 47                                  | 45                                   | 46                                  | 46                                  |
| Lieutenant             | 67  | 57                                  | 55                                   | 55                                  | 57                                  |
| Fire Investigator      | 3   | 2                                   | 2                                    | 2                                   | 2                                   |
| Engineer               | 85  | 77                                  | 75                                   | 75                                  | 77                                  |

|                        |            |            |            |            |            |
|------------------------|------------|------------|------------|------------|------------|
| Firefighter            |            |            |            |            |            |
| Paramedic              | <b>93</b>  | 85         | 85         | 85         | 80         |
| Firefighter            | <b>187</b> | 165        | 165        | 165        | 162        |
| <b>Total Funded</b>    | <b>509</b> | <b>509</b> | <b>509</b> | <b>509</b> | <b>508</b> |
| Total Filled Positions |            | 447        | 442        | 444        | 441        |
| Total Vacant Positions |            | 62         | 67         | 65         | 67         |

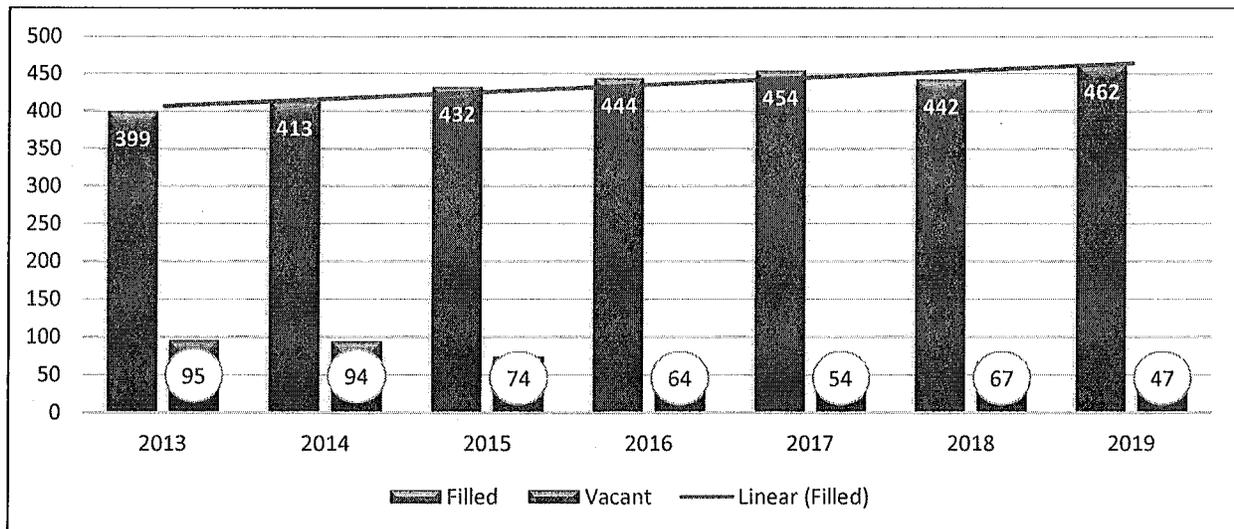
*\*Civilian Fire Marshal Position Deleted and Sworn Fire Marshal Position Added*

In July 2018, the Human Resources Management (HRM) Department established two (2) Eligible Lists containing five hundred and forty-six (546) Firefighter Trainee Candidates and forty-nine (49) Firefighter Paramedic Trainee Candidates. Fire Chief's interviews occurred in September and October 2018. Sixty-Eight (68) Firefighter Trainee Candidates and forty-nine (49) Firefighter Paramedic Trainee Candidates were moved to the Background Investigation phase which was completed March 2019; the Personality Trait Assessment phase was completed in April 2019; and the Pre-Employment Medical Examination phase was completed in June 2019. A twenty (20) week Academy began July 8, 2019 comprised of twenty-six recruits: five (5) Fire Fighter Paramedic Trainees and twenty-one (21) Fire Fighter Trainees. As of August 2019, eighteen (18) recruits remain in Academy 1-2019, graduating in November 2019.

On November 22, 2019, the Oakland Fire Department graduated seventeen (17) new recruits from the academy. They are now probationary firefighters and firefighter paramedics.

Below are authorized filled and vacant sworn positions by calendar year.

**Table 3. Authorized Sworn Personnel Resources by Calendar Year**



### ***Improving 9-1-1 Response Times***

A key goal of the 2018-2020 Oakland Fire Department Workplan is to improve operational effectiveness. This is achieved by maximizing the use of human and technological resources to support the timely and efficient delivery of public services to the Oakland community.

Data tracking plays a huge role in how the Department evaluates its strengths, weaknesses and areas it needs to improve upon. Data helps identify gaps in response strategies and confirms whether new strategies are working.

A key piece of data OFD tracks very closely is the turnout time. Many factors contribute to the total response time it may take from when the call comes into dispatch to the point where OFD personnel arrives on scene. As the Department has experienced recently, road construction and other variables play a role in total response time. Turnout time, however, is an area the department has the most control over; as it reflects simply the length of time it takes from a call coming to a fire station to when an engine or truck leaves the station.

The Department recently began using a performance evaluation tool called First Watch to track and evaluate OFD's turnout and overall response time.

First Watch has enabled OFD to:

- Provide the Fire Chief and Operations Chief with near real-time performance data for each Battalion and OFD overall performance;
- Provide a Battalion Chief (BC) with near real-time performance of fire companies in their battalion;
- Allow BCs to follow up on emergency calls (when necessary), with company officers efficiently;
- Ensure that leadership at various levels of the OFD organizational chart are using the same data so that evaluation feedback is easily understood and consistent with data that is universally accessible.

Response times are a recurring discussion topic for the monthly meetings between the Operation Chief and Battalion Chiefs, as well as meetings between the Battalion Chiefs and the company officers (highest level of seniority at the fire stations).

As of March 2020, the Fire Dispatch Center will be fully staffed with eighteen (18) Dispatchers, five (5) Supervisors, and one (1) Dispatch Call Manager. A fully staffed dispatch center will increase capacity and effectiveness and reduced overtime cost for this critical division, and provide the respective supervisors more time to evaluate response data and implement new performance improvement strategies.

The following chart reflects the average response times for years 2014-2019 broken down by council district. The department consistently reviews response times, evaluating and strategizing on ways to ensure the Department is meeting its overall objective.

**Average from 2014 – 2019 for each Council District**

| Council District | Turnout Time | Travel Time | Total Response |
|------------------|--------------|-------------|----------------|
| District 1       | 3:20         | 6:23        | 8:47           |
| District 2       | 3:01         | 5:15        | 7:25           |
| District 3       | 2:51         | 4:48        | 6:49           |
| District 4       | 3:06         | 6:07        | 8:22           |
| District 5       | 2:56         | 5:29        | 7:37           |
| District 6       | 3:03         | 5:40        | 7:51           |
| District 7       | 2:56         | 6:03        | 8:07           |

**OFD CARES**

- **On Fire for Reading**

Carl B. Munck Elementary 11900 Campus Drive (District 6) – 120 contacts

New Highland Elementary 8521 A Street (District 7) – 200 contacts

Prescott Elementary 920 Campbell St (District 3) – 100 contacts

Martin Luther King Jr Way 960 10<sup>th</sup> Street (District 3) 240 contacts

- **Career Pathway**

25 Students from OUSD participate in 6-week Summer Internship Program

**Schools:** Castlemont, Fremont, McClymonds, Rudsdale, Coliseum College Prep, and Oakland High School

**Fire Explorers**

There are currently 12 participants, ranging from 14-21 years old, in the Fire Explorers program. The groups meets every 2<sup>nd</sup> and 4<sup>th</sup> Thursday evening at the Training Division

**CONCLUSION**

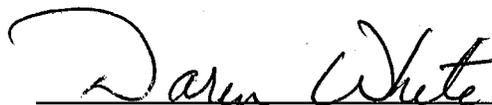
Measure Z funds will support the Department's efforts to achieve its operation goals, which are to:

- Maintain staffing levels to meet emergency response requirements as well as provisions of MOU between the city and local 55;

- Deliver high quality services when responding to emergency calls within 7 minutes, 90 percent of the time from when Fire Dispatch first receives the call to arrival on-scene;
- Create 911 records in the Fire Dispatch record system for the annual call volume of 60,000 emergency calls;
- Effectively manage vegetation in the high fire severity zone to improve safety and defensibility;
- Provide commercial inspection service to maintain integrity of building stock and to better protect residents;
- Participate in training exercises and regional drills to hone skills and be aware of best practices in the profession; and
- Improved district familiarization with the fire companies so they know the best routes/alternate routes within their response areas.

As identified in the 2014 Oakland Public Safety and Services Violence Prevention Act, twice each year, OFD will submit a report updating the Safety and Services Oversight Commission on the status of sworn personnel resources; review of turnout times of fire companies; relevant policy and practice changes within Fire Dispatch; training of personnel; and other activity such as response to homicides, gun related violence and investigation of fire causes.

Respectfully submitted,



DARIN WHITE  
Chief, Fire Department

Prepared by:  
Michael Hunt, Chief of Staff  
Oakland Fire Department



150 FRANK OGAWA PLAZA • 4<sup>TH</sup> FLOOR • OAKLAND, CA 94612

**MEMORANDUM**

**TO:** Public Safety and Services Oversight Commission  
**FROM:** Peter Kim, Manager, Oakland Unite Division, Human Services Department  
**DATE:** December 10, 2019  
**SUBJECT:** Plan for Monitoring Oakland Unite FY 19-20 Grantees

**PURPOSE**

This memo provides information about the plan for grantee monitoring site visits in early 2020, including a timeline of when monitoring visits will take place and of proposed enhanced monitoring for grantees receiving over \$500,000 in FY 2019-20. In June 2019, SSOC requested that this enhanced monitoring for these select grantees be included in this year’s grantee monitoring activities.

SSOC members have participated in the monitoring visits in the past and are invited to participate again. In Spring 2020, Oakland Unite will be requesting input and action from the Commission on grant renewal recommendations based upon the monitoring visits.

**GRANTEE MONITORING AND SSOC REVIEW TIMELINE (TENTATIVE)**

| Meeting Date   | Item  | Action Requested                       |
|--|---|--|
| <i>Jan 6 – Jan 31, 2020</i>  | <ul style="list-style-type: none"> <li><i>Begin scheduling site visits; Schedule of dates shared with SSOC</i></li> </ul> | <i>Interested SSOC members sign up</i> |
| <i>Jan 21 – Mar 6, 2020</i>  | <ul style="list-style-type: none"> <li><i>Site visits take place</i></li> </ul>   | <i>Interested SSOC members attend</i>  |
| <i>March 2020 SSOC</i>   | <ul style="list-style-type: none"> <li><i>Update on progress</i></li> </ul>   | <i>Review and Comment</i>              |
| <i>April 2020 SSOC</i>   | <ul style="list-style-type: none"> <li><i>Review renewal recommendations</i></li> </ul>                                   | <i>Review, Comment and Approve</i>     |
| <p><i>Pending Safety and Services Oversight Commission conversation, the renewal recommendations are anticipated to go to Public Safety Committee and Full Council in May 2020</i></p> |   |  |

**MEMO: Plan for Monitoring Oakland Unite FY 19-20 Grantees**

***PLAN FOR MONITORING AND ENHANCED MONITORING FOR GRANTEEES RECEIVING OVER \$500,000 IN FY 2019-20***

Grantee monitoring site visits for FY 2019-20 will include an interview of the program manager and a review of participant files in conjunction with the Cityspan database. Oakland Unite staff will begin scheduling the monitoring visits with grantees in early January and dates will be shared with SSOC members. Ideally one, but no more than two, SSOC members per monitoring site visit of an organization is recommended.

In June 2019, the Commission requested a plan for enhanced monitoring of grantees awarded over \$500,000 annually. Four grantees meet this criteria - Building Opportunities for Self-Sufficiency, Family Violence Law Center, Youth Alive!, and Youth Employment Partnership. Enhanced monitoring will include additional interviews with the organization's Executive Director and Program Manager, a program observation and a desk audit reviewing the organization's governing and finance infrastructure.

## MEMORANDUM

**TO:** Public Safety and Services Oversight Commission (SSOC)  
**FROM:** Tonya Gilmore, City Administrator's Office  
**DATE:** December 16, 2019  
**SUBJECT:** Proposed SSOC 2020 Meeting Calendar

---

### **SUMMARY:**

The proposed 2020 calendar is attached to this memo. The dates on the calendar are the 4<sup>th</sup> Monday of each month except for holidays which fall on or adjacent to the regular meeting dates.

There will be an additional meeting scheduled for an undetermined date for the SSOC to the City Council for the Measure Z Joint Meeting. The date is pending direction from the City Council.

The SSOC should discuss this calendar, choose the meeting dates, and approve the calendar as amended.

### **NEXT STEPS:**

Adoption of calendar by the SSOC.

### **ATTACHMENTS:**

Proposed SSOC 2020 Meeting Calendar

## Proposed SSOC 2020 Meeting Calendar

January 27, 2020 \*

February 24, 2020

March 23, 2020

April 20, 2020

(Special Meeting) May 18, 2020 (due to holiday)

June 22, 2020

July 27, 2020

August 24, 2020

September 28, 2020

October 26, 2020

November 23, 2020

December 21, 2020 \*

*Potential Date for City Council and SSOC Joint Meeting  
(Pending Council Direction)*

\*Meeting will be held in Council Chamber